



RIVER VALLEY MIDDLE SCHOOL

660 W Daley St, Spring Green, WI 53588
(608)588-2556

James Radtke, Principal | Dan Machovec, Administrative Building Coordinator

May 11, 2023

On May 11, 2023, River Valley Middle School conducted a lockdown safety drill. Parents, teachers, and students were notified in advance. The drill was initiated at approximately 9:30 am with an announcement from Mr. Radtke, explaining the drill, procedures of the drill, and reassuring students that it was only a drill. Police School Liaison Officer Andy Kurek, Mr. Machovec, and Mr. Radtke checked hallway doors and classrooms. The drill was concluded a few minutes later with an "All clear" announcement.

Teachers locked doors, used the door pin procedure, covered inside windows, had students move away from doors and windows, took attendance, and spoke quietly with their students or remained silent. During the drill, doors were checked. All classroom doors were inaccessible due to being locked and/or using the pinning system and all windows were covered. Teachers discussed the drill with students after the drill and again during the Blackhawk Period if there were further questions or concerns.

The office staff secured the Go Kit and student information binders and reported to Mr. Radtke's office at the start of the drill. This allows the secretaries to be in a more secure area, while still having access to the telephone, Public Announcement system, and camera system.

There were approximately 315 students and 40 adults present for this drill including Officer Andy Kurek from the Spring Green Police Department.

Staff and students responded well. The majority of students were very quiet in their classrooms and performed the drill in a serious manner. Mr. Radtke spoke about the importance of being quiet with two classrooms where there was some misbehavior and noise present. The drill was another learning experience for staff and students. Students and staff had discussion after the drill, during the Blackhawk Period, and in other classes thereafter. Mr. Radtke sent a Google Form for feedback from teachers after the drill.

Notes/Questions/Areas of improvement:

- Some key issues in the building still exist. The MS will be re-keyed in the summer of 2023.
- Question from staff about Run, Hide, Fight protocol.
- Difficulty hearing the announcement in a couple classrooms, the gymnasium, and outside due to poor speaker quality or lack of speakers.
- Noise from chairs being moved in the classroom. Should we try to eliminate noise as much as possible?
- A student shared that because the teacher and classmates were calm, they felt calm also.
- Science wing hallway concerns - if access is gained to one classroom, it is gained to all classrooms through the inner hallway.

Certifications

The River Valley School Board will meet to discuss this drill on June 8, 2023 during the regular meeting.

Our school certifies that this drill was conducted on May 11, 2023, and this written evaluation was sent to and reviewed by the school board on June 8, 2023.

Principal Signature: _____

Superintendent Signature: _____

School Board President Signature: _____